To: Committee Chairperson

For many reasons, the Council and the Commissioner Staff have decided to change the Charter Year for the Twin Rivers Council. Re-Chartering will now happen on an annual calendar basis with all unit Charters expiring on December 31st going forward. The transition to the new Charter Cycle will take place this Fall through End of Year.

Due to this change the fees for the 2020 Re-Charter will be pro-rated to 10 months. Since all of the units rechartered in February for a 12 month period and the next Re-Charter Cycle will happen before the end of that 12 month period. All persons registered have paid fees through the end of February 2020. Therefore, the fees for the 2020 Recharter will be for a 10 month period since 2 months of 2020 have already been paid.

To avoid confusion at Recharter time, Units registering new members through the end of the year 2019, will continue to collect and pay to National/Council Registration, Boy's Life and Program and Insurance fees through the end of February 2020. These new members will then be Rechartered with the rest of the unit paying the annual Re-Charter Fee for 10 months.

As we did last year, all units will complete their Charter Renewal using the online tool with one significant difference, For the 2020 Re-Charter, do not pay for any of your Re-Charter Fees online. The Online Recharter website cannot be adjusted to collect for just 10 months. So, in order for you to not be overcharged – Do Not Pay Online For 2020!

All necessary documents and fee schedules have been included in this packet. If you misplace or need another copy of something, please go to the Council Website and download the documents you need: www.trcscouting.org/charters.

We understand that a December 31st Recharter deadline can be a hardship during the holiday season. We strongly encourage you and your unit to begin the processs early so your Charter will be final before we get into the last month of the year.

Here are some important dares for you to remember:

December 15th – Journey to Excellence Form is due. This form is required for each unit and can be found and completed at www.trcscouting.org/charters.

October 1st – Online Charter Renewal becomes available.

December 10th – Charters are due at the Council Service Center. The following is a list of what needs to be returned to Council. Be sure everything is signed that needs to be signed. Then return:

- Recharter Fee Worksheet
- Signed Checklist
- Signed Annual Charter Agreement
- Signed Charter Renewal
- Local Council copy of BSA Youth Application for any new youth
- Local Council copy of BSA Adult Application including a signed Criminal Background Check Authorization form for each new adult.
- A check for the total Re-Charter Fees made payable to Twin Rivers Council
THINGS THAT MAY CAUSE DELAY:

- Missing signatures on Charter papers and applications
- Incorrect or missing information on applications – including 1 reference and questions answered
- Incorrect Funds – Please use the Recharter Fee Worksheet
- No Youth Protection Training Certificates for new leaders or those who need to renew their YPT
- CBC Form not included or not signed

To begin, Units will need to determine who will be completing and submitting the Re-Charter for their Unit. That person should be given the included Re-Charter Information and documents. They should also view the Internet Recharter Tutorial which can be found linked from the Council Website www.trcscouting.org. There is also a link on the home page that will direct you to Internet Recharter.

Please contact your District Executive if any questions or changes need to be made after submission:

Adirondack District – Bryce Lee:  bryce.lee@scouting.org  518-536-6090
Fort Orange District – Sandy Elkins:  sandy.elkins@scouting.org  970-216-0898
Mohawk District – Tory Carman:  tory.carman@scouting.org  518-376-3460
Turning Point District – Erica Marion:  erica.marion@scouting.org  518-281-3889
Yankee Doodle District – Chris Harloff:  chris.harloff@scouting.org  607-267-9747

Thank you for your time in completing this process. All of us at the Twin Rivers Council Service Center appreciate all that you do for the youth and adults of the Boy Scouts of America and we wish you a year of happy Scouting.